**Foulness Island Parish Council**

 [www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

SS3 0JE. SS4 1LG.

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 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE FOULNESS ISLAND PARISH COUNCIL**

 **at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

 **on WEDNESDAY 13th OCTOBER 2021 at 7.00 pm.**

Chairman's opening remarks.

**Item: An** **informal Meeting** (15 minutes)

 **for Foulness Island Residents, the F.I. Parish Councillors and QinetiQ only.**

……………………………………………………………………………………………………………………………………………………………………………………………

1. **The Chairman to declare the formal meeting open: 7.15pm**.

i Councillors:

ii Members of the Public

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the FIPC’s acceptance of reasons for absence.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Public Forum: ( 5 min per person only )**

 Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

**5. To receive the Minutes of the Meeting of the 11th August 2021.**

 To receive:

**6. Matters Arising from the Minutes: (Not on the Agenda)**

To discuss:

**7. Finance:**

i i To receive FIPC 13th October FIPC statements of income and Expenditure (1st April to 1st October 2021).

 ii To receive the Co-op Bank Financial Statements of 1st October 2021.

ii The above FIPC balances to be checked against Co-op Bank Statements by Cllrs: ……………….. and ……………………

iii The Clerk’s report re: the Co-op banking financial updates.

iv The Clerk’s report re: the HMRC PAYE-RTI updates.

v To record the payment 27th July 2021 to Mr J Watson salary @ £151.96.

vi To ratify a payment to the Clerk on 27th September 21 re: 1st September 21 salary payment @ £152-16.

vii To ratify a payment to the Clerk on 1st October 21 re: Salary payment @ £152-16.

viii To receive an Invoice August 2021 from DIO re: 1146340 rental of the Bus stop, Courtsend, Foulness @ £60-00.

ix To record the receipt of a payment of August 2021 of a Grave Fee re: G21 @ £65-00.

x To record the receipt of a donation of August 2021 from Thorpe Bay Rotary Club re: the defibrillators @ £500-00.

xi To resolve: all invoiced payments, auditing statements, financial statements, receipts, Bank transfers, etc.

 Proposed by Councillors: ………………………., seconded by ……………………. and agreed by all.

**8. Planning:**

i To record the RDC officers **‘Recommendation Refuse’** re: QQ Planning Application 21/00179/FUL: Land Opposite 7

 to 14 Churchend, Foulness Island, Essex. (Creation of 14 no. off-street car Parking Spaces to Serve Approximately 7

 Properties. Parking Provision to Include 2 no. Disabled Parking Bays and EV Parking).

ii To record **application withdrawn** re: Planning Application 21/00651/FUL: St Marys Church, Churchend, Foulness Island,

 SS3 9XO. (Change of Use to Provide Community Hall at Ground Floor with Residential Annex Incidental to use of the

 Rectory at Ground and First Floor, Extension to North Side. Alter and Adapt Pew Layout, Install Sewerage Biodigester

 Unit and Provide Car Parking Space).

iii Application no 21/00/FUL

**9. Correspondence and the Clerk’s Admin Report:**

i To discuss the previous Clerk Mr J Watson’s years of service to the FIPC.

ii To discuss the Thorpe Bay Rotary Club re: £500-00 defibrillators donation.

iii To receive an e/letter September 2021 from Essex and Herts Air Ambulance Trust re: donation?

iv To receive an e/letter September 2021 from RDC re: Register of Electors.

v To record e/letters August 2021 from Bradford Memorials re: access to FI and Burial Ground/Cemetery.

vi To record a QQ information email re: Public Access: a Guide for Recreational Visitors.

vii To record the publication of the UC Foulness Residents Update: August 2021.

viii To record the publication of the UC Foulness Residents Update: September 2021.

ix To record the publication of the Foulness Island newsletter August 2021.

x To record the publication of the Foulness Island newsletter October 2021.

xi The Clerk’s report: five boxes of old FIPC records.

xii The Clerk’s report: current Burial Ground/Cemetery correspondences and two resolved actions:

xiii To discuss: regular defibrillator inspections and future residents defib. training.

xiv The Clerk’s report: the updated Councillors ‘Register of Members Interests’.

xv To discuss the Parish Councillor vacancy on the Parish Council

**10. Streetlighting:**

 Items:

**11. Highways:**

i The Clerk’s correspondence with QQ re: the potholed condition of the Courtsend roads.

ii Councillors reports:

**12. Website:**

 The website is to be brought up to date with the inclusion of this meetings’ information.

**13. Next Agenda Items from Councillors.** *for next Agenda and exchange of information only.*

 Items:

**14. Private and Confidential:**

 Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information)

 Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it

 contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

 To resolve the Clerk’s Contract.

**15. The next Foulness Island Parish Council Meeting:**

 to be held as agreed and further advised by the latest Government Covid 19 Announcement!

 **To agree: 8th DECEMBER 2021?** (PRECEPT)

**8th October 2021. B. Summerfield, Foulness Island Parish Council Clerk/RFO.**